

Course Syllabus
English II Virtual Class
Instructor: Lauren Mitchell
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Course Dates: September 5, 2023 – May 9, 2024 (All major holidays observed)

Class Time: Tuesday and Thursday from 11:45 am – 12:30 pm *Central Standard Time*

Platform: Canvas Classroom and Zoom

Prerequisites: This course is recommended for the student who has successfully completed a level 9 English course.

Course Overview

English II combines composition and literature study with an option for NCAA credit. Students will meet with an experienced teacher from the Essentials in Writing Education Team twice weekly and receive individualized feedback as they sharpen their writing and literary analysis skills in this two semester course. By the end of this course, students will master a variety of essay types and will gain experience and confidence in analyzing a wide array of literary genres. The research process will be covered, but no research paper will be completed for this course.

Course Goals and Objectives

- Analyze literature from various genres including short story, drama, poetry, and the novel
- Construct responses to literature that are supported by textual evidence
- Apply literary elements appropriate to each genre
- Increase reading comprehension, reading stamina, and academic vocabulary
- Develop academic writing skills to prepare students to write high school level compositions
- Apply basic rules of grammar, mechanics, and usage to the writing & editing processes
- Plan, draft, and revise paragraphs and short essays using the EIW model
- Apply a variety of sentence types and structures to writing within expository, persuasive, descriptive, and compare and contrast styles
- Effectively evaluate and incorporate research into writing
- Review the research process

Required Materials

- Essentials in Writing, Level 10 Textbook (digital version included with purchase)
- Essentials in Literature, Level 10 Textbook (digital version included with purchase)
- Novel: *To Kill a Mockingbird* (ISBN# 978-0-06-093546-7)

Technology Requirements

- Email account
- Up-to-date computer or tablet equipped with a microphone & webcam
- Reliable internet connection

Online class participation:

- Communicate with teachers using Canvas Classroom and email
- Attend two 45-minute Zoom class sessions each week.
- Read announcements and assignments daily (M-F) in Canvas Classroom.
- Participate in class activities including small group discussions and chat.

Tips for Success

- Participate fully during class activities, including discussions, and put forth effort on class assignments
- Ask questions during class when you don't understand directions or an academic concept
- Complete work on time and submit by deadlines
- Pay attention to feedback/ comments on classwork in order to improve writing and literary analysis skills
- Read directions carefully
- Keep up with assignments and readings posted to Canvas Classroom
- Take initiative to meet with the teacher as needed for extra help

Behavior Expectations & Zoom Etiquette

Students are expected to-

- Be respectful, kind, and polite when interacting with classmates and the instructors.
- Identify yourself using your common name or nickname (no 'Batmans' or 'VideoKings', please.)
- Avoid engaging in behaviors that distract their classmates or themselves during class.
- Use appropriate language and avoid inappropriate topics during discussions and written work/ correspondence (keep it PG.)
- Interact with teachers and other students in a positive and constructive manner - It's okay to disagree, but disagreement should be expressed in a respectful way.
- Arrive to class on time and prepared, having completed each reading and written assignment.

Zoom Etiquette-

- Refrain from using the chat option for side conversations with classmates.
- Do not take screenshots, cell phone pictures, or otherwise record the class, your classmates, or your instructors without express permission. To do so violates an individual's privacy.
- Mute your microphone unless you are directly addressing the teacher or class.

Teachers/EIW reserve the right to-

- Mute microphones/ turn off student cameras in order to maintain order during Zoom classes.
- Communicate with parents if a student's behavior violates class conduct expectations.
- Remove a student from the class for serious or repeated behavior infractions.

Educator Expectations

- Provide weekly direct instruction in writing and literature analysis.
- Provide feedback for submitted assignments.
- Grade and return work in a timely manner.
- Be available to offer assistance during weekly office hours or via email.

Late Work Policy

All assigned work should be completed and submitted on time, per the assignment directions.

In cases of extenuating circumstances, late work will be accepted.

The following guidelines should be followed if work will be submitted past the due date:

1. Contact the teacher PRIOR to the due date/time (or as soon as possible after) to let him/her know your work will be late and why.
2. Complete and submit assignments within 14 days of the original due date.
3. Contact the teacher via email at the time you submit your late assignment so that he/she will know to go look for it in Canvas and grade it.

Late work which is submitted outside of these guidelines will not be graded.

Parent Suggestions

The instructor highly encourages parents to regularly login to Canvas Classroom to see their students' work submissions (with dates) and current grades.

Grading Scale

A	90-100	B	80-89	C	70-79	D	60-69	F	59 or Below
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Course Credit: This course can be used to satisfy one English credit in most jurisdictions.

Video Lessons

- Class sessions are recorded and will be provided to students.
- Students also have access to additional instructional videos with their EIW Level 10 subscription.

Tests and Exams:

- Assessments will be given at the end of each unit of study.
- Cumulative exams will be administered at the end of each semester.

Grades:

- Students will receive a grade for select weekly assignments to be averaged into semester and cumulative course grades.
- Grade reports will be provided at mid-year and the end of the course.
- Grades are updated regularly and can be viewed in Canvas at any time.

Plagiarism and Cheating: Please do not plagiarize. Plagiarism means turning in papers that somebody else wrote, copying passages (sentences, paragraphs, or phrases) that somebody else wrote without citing the source (where you got it from), or turning in a paper that you wrote for another class. You would only be cheating yourself by plagiarizing. You will grow as a writer by submitting your own work -even if it includes errors – so that your teachers can provide you with meaningful feedback. Our goal is growth, not perfection!

Attendance Policy

It is recommended that the parent contact the student's instructor via email prior to a student missing class. Teachers reserve the right to contact parents in cases of excessive absenteeism. The teacher will not contact the parent in cases of missing assignments, but the parent may check work submissions regularly through Canvas using their student's login credentials.

Permission and understanding that the EIW English II Virtual Class will be recorded.

The U.S. Department of Education clarifies that video recording virtual lessons and making them available to students does not violate FERPA and provides other advice on FERPA compliance in the age of virtual learning. (<https://www.jdsupra.com/legalnews/u-s-department-of-education-clarifies-41746/>)

The Essentials in Writing English I Virtual Class (school year 9/2023-5/2024) which meets via Canvas Classroom and Zoom two days per week will be recorded for the express and singular purpose of sharing the recording with students enrolled in the course who were unable to attend or would like to review instruction. Students have the option to disable their camera if they do not want their image to appear in the recording.

Cancellation/Refund Policy: PayPal or credit card accepted. Refunds for the Online Classes are granted based on the following criteria: Refunds for the Registration Fee and for the First Month's Tuition are granted if requests are received within 14 days of the first class of the season. The Registration Fee can only be refunded during this initial 14-day window, beginning on the class start date. After this 14-day period, refunds for the current month's tuition are granted only if the request is received within 10 days of each subsequent billing cycle. Any previous month's tuition cannot be refunded.